



## ***SOUTHEAST ATHLETIC TRAINERS' ASSOCIATION RESEARCH AND EDUCATION COMMITTEE***

### **RESEARCH GRANT APPLICATION GUIDELINES AND GENERAL INFORMATION**

#### **Introduction**

The Southeastern Athletic Trainers' Association Research and Education Committee grant award program, provides financial support and encouragement for quality research that advances the knowledge base of sports health care. Accordingly, research projects should focus on the domains of athletic training as identified in the National Athletic Trainers' Association (NATA) Role Delineation Study. Questions regarding the grant application process should be directed to the Chair of the Research and Education Committee.

#### **Who May Submit a Proposal?**

Any health care professional may apply for a research grant. Priority will be given to those grant proposals which include an NATA-BOC certified athletic trainer who is a member of NATA District 9 (SEATA). Graduate students are encouraged to have their grant proposals sponsored by an NATA-BOC certified athletic trainer in good standing with SEATA.

#### **When to Submit a Proposal?**

The deadline for grant proposals is February 14, 2007. Completed grant proposals should be mailed to the Chair of the Research and Education Committee (see the cover letter). Late proposals may be considered during the next grant funding cycle. The SEATA Research and Education Committee may request additional materials after receiving the completed grant proposal application.

#### **Restrictions:**

SEATA (District 9) grant funds should not be used to:

- 1) Support textbook writing
- 2) Pay indirect (overhead) costs
- 3) Support research that is intended to result in the development of a product that is essentially commercial

## **Obligations:**

Recipients of SEATA (District 9) Research Grants must:

- 1) Assure that no person shall, on the grounds of race, color, national origin, sex, age, or handicap, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination while receiving assistance from the SEATA Research and Education Committee.
- 2) Insure that any agency associated with the conduct of the project will subscribe and adhere to the guidelines for nondiscrimination, reporting obligations and use of the funds associated with this award.
- 3) Notify the Chair of the Research and Education Committee of any modifications to the original grant proposal, at any time during the course of the project.
- 4) File a research progress report with the Chair of the Research and Education Committee at six (6) month intervals.
- 5) Prepare the findings of the research project for presentation at the SEATA Annual Meeting and Research Seminar.

## **Review Process**

The SEATA Research and Education Committee is responsible for reviewing and recommending funding of research proposals. The review panel will consist of members of the SEATA Research and Education Committee and experts from other professions. The review process is conducted for each individual grant proposal and includes evaluation of the general merits of the individual proposed research. The Chair of the Research and Education Committee will receive and screen all grant applications for completeness and prepare them for distribution to the other members of the review team. The basic criteria for evaluating the research proposal will be associated with, but not limited to, the following general considerations:

1. The extent to which the desired outcome of the project is clear, specific and attainable.
2. The extent to which the proposal will make a contribution to the health care of the physically active population.
3. The extent to which the procedures described in the proposal are likely to achieve the purpose of the project. Areas of specific consideration include reviews of existing literature, appropriate methodological design and statistical analysis.
4. The project must be experimental in nature and designed to expand the existing body of knowledge in athletic training and sports health care.

5. The extent to which the supporting facilities and personnel will be available for the completion of the project.
6. Awards will only be made for research that reflects original unpublished work that has not been previously presented at other professional meetings.

### **Human Subjects and Informed Consent**

SEATA requires that all appropriate steps be taken in obtaining the informed consent of any and all human subjects employed in the investigation. By law, any experimental subject or clinical patient who is exposed to possible physical, psychological, or social injury must give informed consent prior to participating in the SEATA sponsored project. It is not necessary for an applicant to describe in the project's manuscript the specific steps that will be taken to obtain informed consent, to insure confidentiality of results, or to protect the privacy rights of participating subjects. It will be satisfactory for the applicant to indicate by a phrase that, "Informed consent was obtained from the subject," or similar. Such a statement will then guarantee that the applicant has complied with the need to obtain informed consent on all subjects before participation.

### **Notification of Award**

The Chair of the Research and Education Committee will send letters to the principal investigators of the grant proposals indicating the outcome of the reviews. Announcement of the grant awards will be made in conjunction with the SEATA Annual Meeting and Research Seminar.

### **Funding Restrictions:**

A total of \$2,000 is available for funding research grant proposals.

### **Send Completed Grant Proposals to:**

Carl G. Mattacola, PhD, ATC  
Co-Chair, SEATA Research and Education Committee  
University of Kentucky  
College of Health Sciences, Room 210e  
900 South Limestone Street  
Lexington, KY, 40536-0200  
(859) 323-1100 ext. 80860  
carlmat@uky.edu (e-mail)

# GRANT APPLICATION INSTRUCTIONS

All grant applications must follow the same format. A research grant application must clearly and succinctly describe the overall project. *The SEATA Research and Education Committee must be able to evaluate a proposal based solely on the materials presented in the proposal.* Applicants are encouraged to be as precise and detailed as possible.

The body of the grant proposal must be limited to no more than ten (10) double-spaced typewritten pages (including pages for budget and references). It is suggested that a 12-point times new roman font style be used. Please submit the original and five (5) copies.

Upon receipt of the grant application, the Chair of the Research and Education Committee to ensure that the application includes all the requested materials and is presented in the desired format will conduct a mechanical review. Any insufficient proposal will be returned to the principal investigator and allowed the opportunity to resubmit the application provided the requested materials are received by the deadline for re-submission. Refer to the guidelines and format listed below for submission of the grant proposal:

## **SECTION 1: Application Cover Sheet** *(see attached application form)*

This form should be completed and will serve as the cover sheet for the grant proposal.

## **SECTION 2: Statement of the Problem**

Briefly introduce the project and describe what you are planning to do. If appropriate, state the problem in specific measurable terms, specify the research question(s), and state your research hypothesis in operational terms.

## **SECTION 3: Proposal Justification**

This section of the proposal must clearly identify the purpose and scope of the project. It should identify the distinctive qualities of the proposed project as compared with other previous research, and should lead to the development of the hypotheses to be tested. The objectives of the project must be indicated and its relevance of the study to sports health care.

## **SECTION 4: Project Narrative**

The project narrative should be presented as follows:

- 1) Experimental Design
- 2) Subjects
- 3) Instrumentation

- 4) Experimental Procedures
- 5) Statistical Analysis

### **SECTION 5: Timeline and Budget**

Clearly identify a timeline for completion of the project. In addition, include a complete budget for the overall project. Justification for each area of the budget must be included.

### **SECTION 6: Bibliography**

The bibliography should follow the American Medical Association format. For further information, please refer to the *AMA Style Manual* or the Author's Guide in the *Journal of Athletic Training*.

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**APPLICATION DEADLINE IS FEBRUARY 14, 2007!**

***SOUTHEAST ATHLETIC TRAINERS' ASSOCIATION  
RESEARCH AND EDUCATION COMMITTEE***

**RESEARCH GRANT APPLICATION COVER PAGE**

*This must be the first page of the proposal application. Please refer to the Application Instructions for further details*

**TITLE OF PROJECT** \_\_\_\_\_

**PRINCIPAL INVESTIGATOR** \_\_\_\_\_

*Name of Institution* \_\_\_\_\_

*Address* \_\_\_\_\_

*City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip Code* \_\_\_\_\_

*Phone* ( ) \_\_\_\_\_ *Fax* ( ) \_\_\_\_\_ *E-mail* \_\_\_\_\_

*If an NATA-BOC certified athletic trainer, please provide:*

**NATA Membership #** \_\_\_\_\_ **Certification #** \_\_\_\_\_

*If a graduate student, please provide:*

**Name of NATA-BOC certified sponsor** \_\_\_\_\_

**NATA Membership #** \_\_\_\_\_ **Certification #** \_\_\_\_\_

*Signature of Principal Investigator* \_\_\_\_\_ *Date* \_\_\_\_\_

**STATUS OF THE PROJECT:**

\_\_\_\_\_ *New Project*      \_\_\_\_\_ *On-Going Project*      \_\_\_\_\_ *Follow-up Study*

*Estimated Cost of Project Completion*      \$ \_\_\_\_\_

*Amount Requested from SEATA*      \$ \_\_\_\_\_

**NAME & TITLE OF INSTITUTIONAL OFFICIAL (dept. chair, dean or other designee)**

*Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

*Name (please type)* \_\_\_\_\_ *Title* \_\_\_\_\_