

Minutes of the Southeast Athletic Trainers Association Executive Board

Thursday, March 13th, 2014, Crown Plaza Ravinia, Atlanta, GA.

1) Roll call.

President Mackie called the meeting to order at 1:15 P.M. and asked Secretary Bair to call the roll which revealed the following members as present;

Director MaryBeth Horodyski, EdD, ATC, LAT, FNATA	Alabama Vice President Chris King, ATC, LAT
President Jim Mackie, M.Ed., ATC, LAT	Florida President Bob Hammons, MEd, ATC, LAT
Vice-President, David T. Green, MA, ATC, LAT	Georgia President Diane King, MS, RD, ATC, LAT
Secretary Tom Bair, M.Ed., ATC, LAT	Kentucky President Rob Ullery, MS, ATC, LAT
Treasurer Tim McLane, MBA, ATC, LAT	Louisiana President Gerard White, MEd, ATC, LAT
Parliamentarian Chuck Kimmel, ATC, LAT	Mississippi President Jeff Bryant, ATC
	Tennessee Vice President, Peggy Bratt, ATC, LAT

2) Call to order.

President Mackie welcomed all and thanked everyone for their attendance and participation. He reviewed the concept of leadership referencing a silo, indicating that both good and challenging things come from silos.

3) Review and approval of minutes.

A motion that the minutes from the February 16, 2014 SEATA Executive Board Conference Call provided in the Board packets be approved as presented, was made, voted upon and passed. (Treasurer McLane, FL) **VOTE: 7-0-0-0**

4) District Director's Report.

NATA BOD -

Director Horodyski discussed the opening of the new NATA office in Dallas. All NATA employees are extremely happy with the new move and are eager to show it off. Director Horodyski encouraged members to visit this new facility.

The following items were reviewed by Director Horodyski

- 1) PrivIT is now a NATA preferred provider for Electronic pre-participation exam provider
Funding request for official presentations for Crown of Helmet workgroup (funding up to \$7,000 from contingency account (current balance is \$10,000)
- 2) The NATA BOD is working towards the development of a new "Athletic Trainers Care" program.

- 3) The NATA BOD reviewed and accepted changes to 2014 honoraria policy during Annual convention. These changes include:
 - a) Provide a gift rather than complimentary convention registration to non-AT learning lab assistants
 - b) Clarify maximum honoraria for Advanced Track speakers
- 4) The NATA will recognize JATO as official NATA affiliate in Japan (Japanese Athletic Trainers Organization).
- 5) The NATA Joint Committee Meeting (January 2014, Dallas) was a great success.
- 6) Director Horodyski talked about the potential for a new SEATA logo incorporating the new NATA AT logo. This will be discussed later in new business.
- 7) The NATA BOD is interested in updating the Guide to AT Services/Scope of Practice. The reasons for the update and purpose of the document include:
 - a) Update current document to reflect current Knowledge, Skills and Abilities (KSA) and professional knowledge.
 - b) Use document to advocate for ATs in health care to federal and state legislators and regulators, employers and third party payers
- 8) The ECE (Executive Committee on Education) requested funding for supporting the professional degree discussion process. This information will be used to offset travel costs to attend district meetings and facilitate professional degree discussions. Additionally, the ECE would like to work with two external consultants for 1) generational research to assist in “Transition to Practice”; and 2) to analyze the Return on Investment (ROI) fiscal implications on salaries and employment opportunities.
- 9) A workgroup was developed to review NATA president and board member terms, as well as presidential nominating procedures.

Director Horodyski reviewed information on The Secondary School Student Athlete’s Bill of Rights - H. Res. 72

1. 10 best practices that any school in the country can implement to make their student-athletes safer
2. Supported by over 120 organizations
3. Bipartisan support and offers members of Congress the ability to raise awareness of the youth athlete safety issues to their constituents

Director Horodyski presented information on H.R. 3722

1. Provides legal protection for Athletic Trainers and sports medicine professionals who travel with an athletic team across state lines, without the fear of incurring great professional loss.

Director Horodyski stated that The Secondary School Student Athletes’ Safety Bill of Rights will be introduced to the Senate - S. Res. 372

1. This is a companion bill to H. Res. 72 and is sometimes referred to as the Play Act (Protecting the Lives of Athletic Youth Act). Senator Robert Menendez (D-NJ) will be the primary sponsor of this bill.
2. Provide educational resources to increase awareness of high risk childhood cardiac conditions
3. Set requirements for the prevention and treatment of concussions
4. Set guidelines for heat acclimatization, emergency action plans, and safe energy drink use by youth athletes.

Director Horodyski announced and congratulated our SEATA - NATA Award Winners

NATA Hall of Fame - Dr. Kenneth Wright

Most Distinguished Athletic Trainer - Mitchell L. Cordova

Athletic Training Service Awards - Scott L. Bruce, Kelley Henderson

NATA Honorary Member - Ben Kibler, MD

NATA Star TRACKS Leadership Development Program - Stephanie Wise (TN), Cheryl Cundy (GA)

5) President's Report.

President Mackie reviewed upcoming meeting dates of importance which are; Executive Board on Thursday, June 26th, 2013 at 4:00 PM, followed by the District Meeting at 6:15 in Las Vegas. Specific location will be announced at a later day.

President Mackie thanked the Executive Board for their diligence and patience through this past year. He also thanked outgoing Tennessee President Chris Snoddy for his leadership and contributions to the Executive Board. President Mackie welcomed the new current Tennessee President Scott Byrd to the SEATA Executive Board unfortunately Mr. Byrd could not be present due to work conflict and Peggy Bratt, Vice President for Tennessee is representing TN. President Mackie also recognized Alabama President Elect Chris King, and Louisiana Vice President, Ray Castle, who are representing their state in the absence of their state presidents.

President Mackie accepted the resignation of Ray Castle as Chair of the Athletic Training Student Symposium and he thanked Ray for his 13 years of service as Chair to this committee and 25+ year's involvement in the ATSS program. This past years Athletic Training Student Symposium was very successful with approximately 970 students and faculty along with 154 educators in attendance with the Athletic Trainer Education Conference. This totaled 1124 people in attendance.

President Mackie thanked Ray Castle, RT Floyd, Bud Cooper, Karen Lew, Pattie Tripp and Rich Frazee for their hard work with the ATSS and the ATEC. He also mentioned that RT Floyd, Karen Lew and Pattie Tripp will work with the ATSS and that Bud Cooper will work with ATEC. President Mackie thanked Vice President David T. Green, Corporate Partner Chair Rich Frazee, and Treasurer Tim McLane for organizing another fine Clinical Symposium and Members Meeting along with Dr. Brady Tripp and Dr. Shelley Linens, as the Education Co-Chairs.

President Mackie recognize Cheryl Cundy and Stephanie Wise for their completion of the NATA Star Track Program. He also encouraged the Executive Board to submit other athletic trainers to participate in the Star Track Program. The Executive Board is planning on utilizing these young in some form of leadership roles within SEATA.

President Mackie thanked all those who attended Capitol Hill Day this past week from the states of Florida, Georgia and Tennessee.

President Mackie and Secretary Bair gave us the current membership numbers for SEATA with the following:

Total Members	7501
Total Active Members	4266
Certified Reg. Members	3734
Student Members	1390
Certified Students	299
Non Members	1783

President Mackie encouraged the Executive Board to assist with registration during the meeting and he also encouraged all members to visit the exhibitors.

President Mackie thanked the Executive Board for fully funding the Patty and Chuck Kimmel Scholarship. This scholarship will be awarded at this year's NATA Clinical Symposia and Athletic Trainers' Expo.

President Mackie indicated that our 2016 CSMM will be moved up one week.

President Mackie indicated that the ATSS attendees collected over 1400 pounds of food for the Great Atlanta Food Bank. Middle Tennessee State University won this contest.

President Mackie has a new 8' x 8' Banner to use as a back drop for photos. This Banner has the SEATA Logo, along with the new NATA District Nine Logo.

6) Closed Session.

President Mackie indicated there was a member issue of a sensitive nature that required attention and requested the meeting enter into Closed Session. He invited Mr. Kimmel our SEATA Parliamentarian to explain the process and procedures for a Closed Session for all present.

President Mackie invited our one guest to enjoy the hotel lobby and return to the meeting when the meeting room door was opened. At this moment we took a five minute break prior to going into a Closed Session. Closed Session started approximately 1:45 and re-opened at 2:15.

Following the closed session, President Mackie declared the meeting return to Open Session and the door to the meeting room was opened.

Pursuant to the SEATA By-Laws 2.4.2 Inability to Maintain or Complete Duties of Office
If any officer is unable to maintain or complete the duties and/or responsibilities of their respective office, for reasons outside of Article 2.4.1, then a voting member of the Executive Board may move for the resignation of the officer in question. If receiving a majority vote of the Executive Board, the resignation of that officer is called for and the Executive Board

immediately proceeds with a special election to fill that vacancy as outlined in Article 2.3 of those By-Laws.

A motion was made by Florida and seconded by Alabama to request the resignation of the Secretary for the Southeast Athletic Trainers Association. After there was further discussion and Secretary Bair was given an opportunity to speak. **(FL, AL) VOTE 5 (in favor), 0 (opposed), 2 (abstain - GA, TN), 0 (absent)**. The Elections Committee acting chair Bob Hammons, was directed to consult with his committee to provide a timeline for the special election.

The Secretary acknowledged the results of the vote and stated he understood and this was not a personal matter in any way and he accepted the decision. He was asked to forward all work and current information in his possession to Vice President Green as he will be acting SEATA Secretary pending a special election for a new SEATA Secretary. Vice President Green asked that he forward any minutes that he had taken prior to this decision to him.

7) Vice-President's Report.

Vice-President Green reported that SEATA has 184 pre-registrants for the 2014 Annual Clinical Symposium and Members Meeting. This meeting will offer 19.75 continuing education units. Also stated that we are no longer affiliated with Emory Sports Medicine.

Vice-President Green also reported that there will be 31 SEATA Exhibitors and that 28 booths have been sold with 32 company representatives present. Between the ATSS and this CSMM the Corporate Partner Committee generated over \$13,000. He thanked Corporate Partner Chair, Rich Frazee for his efforts in obtaining a good number of exhibitors. He also reported on issues with the hotel and shared that a new General Manager and other hotel personnel have worked to resolve the various issues and that he looks forward to being in this hotel for the next 2 meetings.

Vice President Green commented on a few changes in this year's meeting format:

1. Starting a little later each morning and ending a little later
2. An Award Luncheon with a Key Note/Presidential Presentation.
3. We are also combining the Awards Luncheon and annual Members Meeting.

Vice President Green also reported that the hotel would like to change our dates for the 2016 dates and asked that we go a week earlier due to another long-standing customer wanting these dates. We went back to the hotel and their general manager stating that we are a long term customer as well especially with our ATSS meeting and we asked for some concessions to assist us with make our decisions. The hotel came back and cut our Food and Beverage in half, along with cut our room night attrition. We did accept their offer and we will maintain our meeting at the Crowne Plaza Ravinia in Atlanta for 2015 and 2016.

President Mackie indicated that we will be working on future presentations incorporating some new standards with Evidence Based Practices for future meetings.

8) Secretary's and Treasurer's Information.

Information from Secretary Bair prior to the above Executive Board Decision - Update membership Statistics; Communication Committee - Facebook increased activity approximately 103% (110-222); Twitter increased followers approximately 112% (248 - 559); Facebook moderator will be resigning due to her becoming the new Treasurer for Georgia.

Treasurer McLane presented his report which is attached within these minutes. He did discuss all of our expenditures for the following: Athletic Training Student Symposium (ATSS), Clinical Symposium and Members Meeting (CSMM) other expenditures for the daily operation of the association (i.e. conference calls, mailings, meeting cost for Executive Board, etc)

Treasurer McLane discussed our investment portfolio and presented several options of what we can do to increase our funds for further financial security, he would like to see us have a minimum of two years of money available in case of emergencies. He asked for a motion to recommend a moderate growth as opposed to a conservative growth plan.

Motion: Move forward with the recommendation of Treasurer McLane to go with a moderate growth fund. **(MS--AL) VOTE 7-0-0-0**

9) Old Business

Consent Agenda (one motion for all items) for the following:

New Chairs for the ATSS - RT Floyd, Karen Lew, Pattie Tripp

New Chair for the ATEC - Bud Cooper

New Members for various Committee -

Public Relations Committee Chris Brown, PhD, ATC, LAT

Secondary School Committee Andrew Carlson, MS, ATC

Secondary School Committee Kenneth Keister, ATC

College/University A.T. Comm. Katherine Rovtar, MEd, ATC

Annual Committee Reports from NATAPAC, EDAC, Hall of Fame, Scholarship, Governmental Affairs, Student Senate, Secondary Schools, Honors and Awards, AT Student Symposium, and Young Professionals

Committee Liaison Assignments

Acceptance of SEATA Executive Board Conference Call Minutes for Sunday August 4, 2013

Acceptance of SEATA Executive Board Conference Call Minutes for Sunday February 16, 2014

Amendment to accept full funding for the Patty and Chuck Kimmel Scholarship.

Amendment to accept the new contract with the Crowne Plaza Ravinia for 2015 and 2016

Motion: To accept this Consent Agenda as noted and explained.

(Director Horodyski, FL) VOTE 7-0-0-0

Previously approved SEATA Honors and Award Recipients:

Undergraduate

Conner Tidmus (University of South Florida)

The SEATA Memorial Undergraduate Scholarship (\$1000)

Lisa Anthony (University of Georgia)

The Jerry Rhea/Atlanta Falcons Undergraduate Scholarship Award (\$1000)

Bryan Tachibana (University of Miami)

The Jim Gallaspy Student Leadership Scholarship (\$500)

Graduate

Chelsea Frascoia (University of Florida) The SEATA Memorial Graduate Scholarship (\$1000)

The Jerry Rhea/Atlanta Falcons Graduate Scholarship Award (\$1000)
The Hughston Sports Medicine Foundation Scholarship (\$500)

Family

Ryan Madaleno (SEATA member: Jim 'Mad Dog' Madaleno) The SEATA Family Scholarship (\$500)

Approval of SEATA Awards Recipients:

January 25, 2013. Motion; The SEATA Executive Board approve the SEATA Honors and Awards Committee list of recipients presented below. (LA, MS) Vote 6-0-0-1

Hall of Fame: Ray Castle, PhD, ATC,

Hall of Fame: Leroy Mullins, ATC

Most Distinguished Athletic Trainer: Rodney Brown, ATC

Most Distinguished Athletic Trainer: Donna Wesley, ATC

Most Distinguished Athletic Trainer: Mike Wilkinson, ATC

Chuck Kimmel Award of Merit: Donna Wesley, ATC

Jack C. Hughston, MD Sports Medicine Person of the Year: Randy Schwartzberg, MD

District Award: Chris Snoddy, ATC

Backbone Award: Ben Stollberg, ATC

Professional Athletic Trainer Award: Marty Lauzon, ATC

College/University Athletic Trainer Award: Tim Hughley, ATC

High School Athletic Trainer Award: Pedro Moreno, ATC

Clinical/Industrial/Corporate Athletic Trainer of the Year: Robert Sefcik, ATC

Education/Administration Award: Cathy Brown Crowell, PhD, ATC

10) Annual business

Bobby Gunn scholarship renewal approval

A motion was made to renew SEATA \$500 commitment to defray travel cost to the NATA annual meeting for an Athletic Training student that has never attended the meeting prior. The student will be selected by the District Director. **(President, MS) Vote 7-0-0-0**

Discussion of Memorial Resolutions requesting that each state president inform the Executive Board of the passing of a SEATA member so that everyone will know and that the following things will happen:

1. This information will be passed on to the SEATA Treasurer so they can communicate to the Foundation of their passing and that a resolution is made on behalf of the individual. The President and Treasurer will inform the family of this donation to the Foundation.
2. That this information is forwarded to the membership via the SEATA E-Blast
3. That this information is forward to the NATA so this can be submitted to the NATA News
4. It was also suggested that this information concerning Memorial Resolution procedures be made to each new incoming officer during their initial orientation so that they are up to speed on the procedures.

SEATA Research and Education Committee recommended the funding of Ben Goerger, Georgia State University research proposal for the amount \$ 1,566.17.

Motion: To accept the recommendation of the Research & Education Committee to fund this research. **(FL, LA) 7-0-0-0**

President Mackie started a lengthy discussion on the status of MultiView, web base advertisement company, that is utilized by the NATA and SEATA. At this time no other district are utilizing these services. We are not happy with our association with MultiView and have yet to receive any revenue from them even though they have sold advertisement for our webpage, including, Bio Compression Systems, Sidas Insoles, and SonoSite .

Motion - Our contract with MultiView will be discontinued and our relationship with them terminated. **(Treasurer McLane, MS) VOTE 7-0-0-0-**

Motion - That SEATA obtain all reporting data and finances from MultiView for the time period of service and if need pursue all avenues available to receive money due back to SEATA and if MultiView does not abide by this request that the Executive Board is then authorized to take whatever action necessary to recoup money due to SEATA. **(LA, MS) Vote 7-0-0-0. It was then request by LA to MS to retract their second and then move onto the next motion.**

Motion - After cutting our ties with MultiView that SEATA use whatever avenue legally and financially responsible pursuant to recovery of any money due to SEATA. **(Treasurer McLane, LA) VOTE 7-0-0-0**

There was further discussion on the procedure to handle this pursuant to retrieve monies due back to SEATA.

11) New SEATA Logo

A lengthy discussion on various options concerning a possible new SEATA logo incorporating the NATA AT logo_



The Executive Board wanted to review additional options and asked Director Horodyski to go back to the graphic designer with other options, with a decision to be made in Indianapolis at the NATA Annual Meeting.

12) Special Election

President Mackie asked Parliamentarian Kimmel to explain the procedure for a special election for the vacated SEATA Secretary position. The following will occur:

1. Call for a Special Election
2. Starting today Thursday March 13th, 2014 - we will have a 60 days window before the election.
3. Call for nominations must be posted for a minimum of 14 days - starting once this information is sent out to the membership.
4. After the nominations are closed, the election committee can gather their information to be posted for the membership to review and assist in their decision on how to vote.
5. We will be calling for nominations during the members meeting on Saturday, March 15, 2014

Upcoming elections for SEATA Officers: SEATA President and SEATA Treasurer

President Mackie and Treasurer McLane can both run for another term in their respective offices. Bob Hammons discussed the following:

1. Make a call for nominations at the NATA National Convention and the SEATA District meeting.
2. Nominations will close by August 15th
3. Ballots will be distributed by September 15th
4. Voting shall be completed by October 15th
5. Election results will be announced by November 1st.

13) Policy and Procedures -

President Mackie has postponed this report until the P&P committee can meet on Friday morning at 10:00 - in the Ashford Room. If needed he will ask for an Executive Board to reconvene sometime after this committee meets.

14) SEATA Fundraisers

President Mackie asked the Executive Board to clarify the annual SEATA fundraiser designated for either the SEATA Governmental Affairs Committee (GAC), The NATA Foundation or the NATA Political Action Committee (NATAPAC). This has been traditionally a GAC function, but due to

inability to put together any event last year, the NATA Foundation handled the fundraiser and was fairly successful. The NATA Foundation would like to see a rotation of every year with the GAC. The NATAPAC has also express interest in a fundraiser. President Mackie asked the Executive Board what would be fair and equitable for all parties.

Motion- To rotate a GAC and a NATA Foundation Fundraiser every other year starting with the GAC this year and the Foundation next year. (FL, AL) Vote 5-2-0-0 (GA, KY)

15) Internal Revenue System Compliance

Treasurer McLane discussed IRS compliance in accordance with scholarship committee and funding of scholarships. He also talked about a new IRS form that will need to be completed by our Accountant to be complainant with our organization status. Discussed Conferencing calling, our current provider (Level III) is costing us too much, he is suggesting that we switch to "Go-to-Meeting" which will save both SEATA and each individual state could utilize the same at the same cost.

16) Strategic Plan Review

Diane King discussed the concept of the SEATA Strategic Plan was outdated (2008) and needed some much improvement. Her committee came up with a member survey to be sent to the membership. Her committee is not quite ready to send the survey to the membership. Their goal is to have this survey ready by June. Their goal is to get some good ideas of what the membership is wanting from our association.

17) Annual Symposium

Director Horodyski discussed thoughts and ideas of why the district meetings are getting low attendance and support. She had an opportunity to talk to Jack Weakley, (J&J) about these issues, Jack volunteer to sit down and assist with some options/ideas to help with attendance. Some things that were mentioned was:

1. Move the meeting around to other locations with our district (we tried this with Florida and Tennessee)
2. Move to another time of the year - different dates - earlier in March vs later in the month
3. Move to January opposite to TN and GA State meetings (Jack's comments was "whatever is best for SEATA is best for business" meaning this is business and if it works best go for it.)
4. Shorten the meetings by one day - shorten the CEU's and/or offer another workshop separate from SEATA on Sunday - CAATE, Graston Technique, K-Tape, etc.
5. Start earlier in the morning and go longer in the day to get the same more CEU's.
6. Change up the lectures to include more state issues
7. Gulf Coast proposals are a tad expensive for our size meeting - not cost effective with rooms and Food & Beverages.
8. Combine the Educators Workshop with the SEATA Clinical Symposium and Members Meeting as opposed to having this at SEATA Student Symposium.
9. Modify a dues structure to increase the current dues to help cover the meeting but allowing the membership free registration fee. District 7 does this already and has some success but the dues would be significantly increased.

After all of these items were presented, the group discussed all options and came up with no real answer. We have tried some of these ideas - moving around the district, going earlier in the month of March, etc.

President Mackie wants to review this further with a taskforce made up of Director Horodyski, Vice President Green, Dr. Brady Tripp, Dr. Shelley Linens and Kentucky President Ullery look at our current format for this meeting and to make a recommendation to the Board in June while at the NATA Annual Meeting.

17) Committee Reports

- A. SEATA Hall of Fame Committee, Mr. Bob Nevil, Chair, asked the Executive Board and ask all the State President to nominate qualifying SEATA members for this award. He also stated that this should help with the MDAT Committee recommendations as well.
Bob also mention that Zibbie Kerin and her daughter Amy will be present during the award presentations and encouraged all to make them welcome.
- B. SEATA Honors and Awards Committee, Mr. Crandall Woodson, Chair, stated that his committee has had more individual nominated this past year than any other year. All the awards are awarded with the exception of the SEATA Sponsors Award.
- C. Corporate Partner Committee, Mr. Rich Frazee, Chair, stated that we have 31 companies representing 28 booths for this year's Clinical Symposium and Members Meeting (CSMM) with 8 companies/universities exhibiting at this year's Athletic Training Student Symposium (ATSS) meeting. He stated that we had 4 insert partners this year which is up over the past several years. Funds for this year's CSMM is \$15, 130.00 which is up over \$3,000 for last year's meeting.

President Mackie asked that all Executive Board members double check their liaison appointments and to get with that committee and make sure that they submit a 2014 Committee Report for the records. Please try to have this into the Secretary within the next several weeks.

- D. NATA Foundation, Dr. Pattie Tripp, Chair, President Mackie informed her that the SEATA Annual Fundraiser will now be available for both the Foundation and the Governmental Affairs Committee (GAC). Starting this year the GAC will be the recipient and next year will be the Foundation and then these two important committees will alternate every year.

Dr. Tripp asked the question if the Patty and Chuck Kimmel Scholarship was approved by the Executive Board. President Mackie stated that the Executive Board approved this and that it is now fully funded with the idea that the first winner of this scholarship will be awarded this year at the June meeting in Indianapolis.

Dr. Tripp stated that this week's Foundation Sponsored Speaker will be Dr. Rebecca Lopez. She stated that this year she will visit all state meetings and she is very excited to do so. The Foundation has a new DD Challenge, which is double the district donors to the Foundation. We had over \$25,000.00 in scholarship and grant monies awarded to SEATA members. She challenge the district and the Presidents to encourage more involvement in these efforts. The Foundation has an AT Student Challenge Award and that no one from SEATA has ever won this award in the past six years. Dr. Tripp is challenging all to promote this with your program directors.

Dr. Tripp has stated that the Dr. Darren Johnson Endowment, that was a Fellowship planned program will be changed to a Doctoral Grant and possibly two grants.

President Mackie congratulate Dr. Tripp to her new appointment with the ATSS Committee as a Co-Chair along with Ms. Karen Lew.

- E. Research and Education Committee, Co-Chair, Dr. Brady Tripp and Dr. Shelley Linens, President Mackie stated that the Research Grant for the amount requested was granted by the Executive Board. He also informed them of the new Task Force to look at this meetings format. Dr. Tripp stated that there are nine members on the committee with four members here at this meeting and only these four are active with the committee work. Those represented today were the two Co-Chairs and Dr. Matt Sabin from Kentucky and Dr. Helen Binkley from Tennessee and that they are doing a great job. Dr. Tripp asked the State President to come up with some replacements for those members of the committee that are not active. This committee had an increase of grant applications from 10 last year to 14 this year. It was also asked that a consideration be made for different levels of funding for grant proposals. President Mackie asked that they put these proposals in writing and get it to the Executive Board for the Board will review.
- F. Athletic Training Student Symposium, Dr. Ray Castle, Chair, discussed this earlier today and should be reflected in the minutes.
- G. Finance Committee, Treasurer McLane, Chair, President Mackie state that this committee will meet soon to discuss all the issues, the committee members are Treasurer McLane, Georgia President King, Cheryl Cundy, at-large member, Florida President Hammons and President Mackie is an ex-officio member.
- H. Quiz Bowl Committee - updated by President Mackie stated that the recommendation that was made by the Executive Board during last year's meeting has proven to be affective as it was utilized at this year's Quiz Bowl. A dispute occurred and an appeal was requested by one of the participating teams and as part of the appeal a member of the SEATA Executive Board must be present. Director Horodyski was present and and served as a reviewer on the appeals process.

President Mackie made further comments about the GAC Fundraiser on Friday night and encouraged that all of the Executive Board be present and to encourage our members to attend.

President Mackie stated that he will try very hard to attend many of the state meetings this year. He reminded the Policy and Procedures Committee members to meet at 10:00 Friday morning in the Ashford Room. He also asked that after dinner tonight that all meet in the Ashford room to assist with the bag stuffing and name badges.

President Mackie thanked all people in attendance today with their hard work and their support of SEATA and today's Executive Board Meeting.

MS Peggy Bratt asked that as a member of the SEATA Communication Committee, she has constantly asked for information and input for the SEATA Web site, SEATA e-Blasts, NATA News, etc. but has gotten very little response from the members. She has asked the state presidents to help in gathering information for all of these ways to communicate information back to our members.

18) Adjournment.

President Mackie, nor any other Board member, brought forth any additional business, a motion was made to adjourn the meeting (KY, GA) **Vote 7-0-0-0**

The meeting was adjourned at 6:35 pm.

ADDENDUM: THE EXECUTIVE COMMITTEE WENT BACK INTO SESSION ON SATURDAY MARCH 15, 2014 AT APPROXIMATELY 10:00 AM. ALL MEMBERS OF THE EXECUTIVE BOARD WERE PRESENT.

The reason for this additional session was to finalize the revision of the Policy and Procedures Manual in particular adjustments to the job descriptions of the SEATA Secretary. This was to clarify all responsibilities for this position. Also to clarify the election process for all elections and for special elections. There was also further clarification for the responsibilities for the Communication Committee, the Election Committee and Executive Board Liaison assignments. Motion: To approve the updated changes in the job description for SEATA Secretary position with the noted corrections. (AL, KY) **VOTE 7-0-0-0**

Motion: Change the responsibilities format for the position for SEATA Secretary into categories organized into the agreed to fashion by the Executive Board. (TN, GA) **VOTE 7-0-0-0**

Parliamentarian Kimmel clarified a question of an individual who has held an office outside of SEATA, could they be eligible for a SEATA Office, as long as they are a member of SEATA.

A motion to adjourn from this meeting (KY, GA) **VOTE 7-0-0-0**