



Minutes of the SEATA Executive Board Meeting

Conference Call

April 30, 2017 (7:00 pm CST / 8:00 pm EST)



Roll Call

Official Minutes

X	District Director	Marisa Brunett, LAT, ATC	X	President	Gerard White, LAT, ATC	X	Vice President	Jeff Hopp, LAT, ATC
X	Treasurer	Tim McLane, LAT, ATC	X	Secretary	Donna Wesley, LAT, ATC			
X	Alabama President	Chris King, LAT, ATC		Florida President	Erik Nason, LAT, ATC	X	Georgia President	Paul Higgs, LAT, ATC
X	Kentucky President	Rob Ullery, LAT, ATC	X	Louisiana President	Scott Arceneaux, LAT, ATC	X	Mississippi President	Jeff Bryant, LAT, ATC
T	Tennessee President	Scott Byrd, LAT, ATC				X	Parliamentarian	Chuck Kimmel, LAT, ATC

Meeting called to order with quorum (4 State Presidents) at: 7:16 PM Eastern

X = Present SR = State Rep. present

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS
1. Call to Order (Roll Call)		
a) State Representative(s)		Scott Arcineaux joined 7:11 PM Jeff Bryant joined at 7:13 PM Scott Byrd joined at 8:05 PM
b) Invited Guests / Members Present		
2. Review of Previous Discussion(s)		
a) EB Online Motions		
b) Consent Agenda	<ol style="list-style-type: none"> 1. EB Meeting Minutes – March 9, 2017 2. NATA Capitol Hill Day Funding Requests <ol style="list-style-type: none"> a. KY – Aaron Sciascia and Eric Fuchs b. GA – Thomas Kamarad and Paul Higgs 3. Marketing Funding Request(s) <ol style="list-style-type: none"> a. LATA (\$1,000 max) 	<p>MOTION: (AL/MS) Approve consent agenda items. 5-0-0-2 (FL, TN) Approved.</p> <p>MOTION: (AL/KY) Approve Meeting Minutes of Executive Session as presented. 5-0-0-2 (FL, TN) Approved.</p>
3. Officer's Reports		
a) Director Brunett	<p>NATA Board recently met in Dallas with discussions on a variety of items.</p> <ol style="list-style-type: none"> 1. Currently SEATA has 8 participants in the Leadership Academy and we can continue to accept candidates. 2. The new ICSM (CUATC) committee deadline for applicants to fill vacancies was last week and the committee should have their first full meeting in Houston. 3. CAATE will have open comments on the proposed Standards that should be available before Houston and this will be open for 60 days and will be a OPEN Public Comment (available to everyone and not 	



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	<p>limited to AT).</p> <ol style="list-style-type: none"> 4. MARCOM has been very busy with At Your Own Risk initiatives. 5. A new Legal Digest should be available to member by May. 6. NATA Foundation will be having their 'last hurrah' for R.T. during their event. They are looking at a possible Board restructure and adding an advisory board to their structure. 7. National Athletic Directors Conference and SEATA's involvement with exhibiting at this event has led to MARCOM wanting to expand this idea and NATA will be at the National PTA Conference and will be presenting there as well and will partner with local ATs and state/district. 8. District 3 is at 100% participation and is the first District to do so. SEATA is continuing to push for support and participation. 9. Specialty Certifications – late March BOC held a practice analysis meeting for Orthopaedics and anticipate it being complete by the end of the year. 10. Brad Montgomery is the new D9 representative to the Convention Programming Committee and started yesterday. 11. Keisha Herald is the new EDAC Committee Chair and will be taking over in June. 12. International Committee Chair is Brian Zeller will be taking over in June 2018. 13. Capitol Hill Day is May 15-16 with the PAC event 14. Ron Courson will be the speaker at the NATA PAC Breakfast in Houston. 15. Liaisons reception in Houston; currently NATA has 58 various liaisons to different groups. 16. AT Cares has been well received and has been utilized a good bit recently. 17. NFL currently has 22/32 teams participating 18. Almost full for exhibits at AT Expo and we are doing very well with housing. 	
b) President White	<ol style="list-style-type: none"> 1. Mandy Jariel was very receptive to working with the CSMM on moving the ATEC to join the CSMM in March. 	
c) Vice President Hopp	<p>Items will be discussed later during meeting.</p>	
d) Secretary Wesley	<ol style="list-style-type: none"> 1. Review of QuickMoble App data and analytics. 2. Quick Mobile and Secretary Wesley will work with state presidents and representatives to get the App set up for their state meetings. 	<p>ACTION: Secretary Wesley will send out some analytic information for state presidents to review more closely.</p>



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	3. Newsletter information requested for May 1, but by Wednesday at the latest. 4. Executive Board Meeting in Houston is Tuesday, June 27 at 2 PM at the Hilton Americas Hotel Room 336 and the Members' Meeting will be later that day at 6:15 PM in Room 371 at the Convention Center. 5. May Membership statistics will go out next week.	
e) Treasurer McLane	1. Doing well financially; waiting on CSMM final statement to pay. Jeff Hopp and Tim McLane will continue 2. Investment planners have decided to sell off last stock (Chevron) and we are now fulling in mutual funds. 3. Reimbursement checks are in the mail from CSMM and expensify checks should be done by Tuesday.	
1. Support Group Reports		
a) Standing Support Groups		
i.		
b) Ad hoc / Taskforce(s)		
i. SS Taskforce	Update Pending: This taskforce is scheduled to meet after the conclusion of the CSMM, March 12-13, 2017. DISCUSSION: VP Hopp reported it was a great meeting and good ideas were shared and meeting was very productive.	
ii. Legislative Grant Taskforce	Update on MOTION: Created a group to develop criteria to fund the SEATA Discretionary/Emergency Legislative Grant. (Treasurer McLane, Chris King (AL), Scott Byrd (TN) named to the work group.) DISCUSSION: Group will begin to work on this and update on next call. Treasurer McLane will take the lead on this project.	
2. Old Business		
a) SSATC Safe School Grant (Hopp)	DISCUSSION: Review proposed Policy / Procedures for the SEATA Safe Schools Grant Program, as submitted by the SEATA SS Taskforce Group.	ACTION: President White will send document of SSS Grant policy and will ask for an electronic vote at a later date.
b) SEATA collaboration with Biodex to offer EBPs (VP Hopp)	Update on ACTION: Continue discussion with Shannon Wiggins (Biodex) and bring definitive options to the Board.	Tabled as this is more appropriate with Educational Grant discussion later on agenda.
c) Go4Ellis Partnership w/NATA	Update on MOTION: SEATA Executive Board directs NATA District 9 Director to make NATA President Scott Sailor aware of the questions and concerns of the SEATA Executive Board regarding Go4Ellis partnership with NATA.	



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	<p>DISCUSSION: The two questions from the Board were submitted by Director Brunett to NATA President Scott Sailor. Vice President Hopp reached out directly to Meredith Daniels –NATA Membership Director and had a lengthy discussions regarding his concerns and to learn more about the partnership. The contract is still being worked on and it is ultimately the member’s decision to use this as a member benefit. This will be initially a short-term agreement and then will be re-assessed. Items to be considered will look at state practice acts, liability insurance, established protocols from a physician, and other areas that are specific to PRN employment.</p>	
d) Whistle Blowers Statement	<p>Update on ACTION: Secretary Wesley will send out Whistle Blower statement for signature</p>	<p>ACTION: Secretary Wesley will send out revised policy to Board members and committee chairs.</p>
e) 2018 SEATA Elections Timeline	<p>Update on ACTION: SEATA Elections Committee Chair (President Bryant) is to establish a timeline for upcoming elections and present to President White.</p>	<p>ACTION: President Bryant will work on this and have report next call.</p>
f) Quiz Bowl Peer Review Panel (Pres White)	<p>DISCUSSION: President White will appoint 3 State Presidents to serve as a Peer Review Panel to review the proposed Final Jeopardy Question for the annual SEATA ATSS quiz bowl event.</p>	<p>ACTION: State Presidents are asked to notify President White if interested in serving on this group before he makes appointments.</p>
g) State Attendee List	<p>Update on ACTION: Secretary Wesley will work to get a list of attendees for past 3 years to state presidents.</p>	<p>Completed</p>
h) 2018 ATEC	<p>Update on ACTION: President White will follow-up with Mandy Jarrell (ATEC Chair) to investigate the possibility of being in conjunction with the CSMM versus ATSS. Michelle Boling reported that the Research & Education Committee is willing to work with ATEC to develop a separate track for ATEC.</p>	<p>ATEC meeting in 2018 will be moved to be in conjunction with 2018 CSMM in Atlanta.</p>
i) COPA – CEPAT Database	<p>Update on ACTION: SEATA Board charges Director Brunett to follow up with NATA about where the COPA’s (CEPAT) database on student internships DISCUSSION: Database is available on website but it has been dormant for a while.</p>	
j) Donation to Kenny Howard Foundation	<p>Update on MOTION: To make a donation to the Kenny Howard Foundation in the amount of \$1,000</p>	<p>ACTION: President King (AL) will send Treasurer McLane the information on where to send the donation.</p>
k) SEATA Education Sponsorship Grant	<p>Update on MOTION: approved the SEATA Education Sponsorship Grant Program as amended. ACTION: Treasurer McLane will develop/revise the procedure for this grant.</p>	<p>ACTION: Treasure McLane will continue to work on this and present at next call. President White will follow-up with Treasure McLane on the procedural aspect of this grant.</p>
l) Leadership Academy Grant	<p>Update on ACTION: President White and Director Brunett will investigate what other districts are doing with the Leadership Academy and present to the Board at a future date. DISCUSSION: Review of other district funding policies.</p>	



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m) SEATA Sponsorship of NATA Foundation Event	Update on MOTION: approved funding of \$2,500 to sponsor the NATA Foundation Wild West Casino Night in Houston in honor of outgoing NATA Foundation president R.T. Floyd	ACTION: Treasure McLane will make sure that the payment is processed. ACTION: President White will send out an inquiry on who should represent the Board at the table. Director Brunett also asked that we reach out to R.T. to get a few names as well.
n) Support Group Candidates	Update on ACTION: State presidents are to review vacancies and contact list of interested members to fill committee vacancies that are identified Update on Action: HOF Committee: FL will look for replacement of Frank Grimaldi.	ACTION: Each state president will review the Support Group listing included in agenda and make a selection to fill vacancy and submit to President White.
3. New Business		
a) Whistle Blower's Policy – Update (Sec Wesley)	DISCUSSION: Revisions made to policy for approval.	Completed as technical change and not needing formal board approval.
b) Term Limit change for Secretary	DISCUSSION: During the March meeting, VP Hopp questioned if it would be appropriate to make a Bylaws change to allow the SEATA Secretary to not have a term limit similar to the SEATA Treasurer?	On June agenda
c) CUATC Award	DISCUSSION: With the recent passing of Mr. Kenny Howard, we could recognize him by naming an award with his name.	MOTION (AL/LA): To rename the SEATA College/University Athletic Trainer Award the Kenny Howard College/University Athletic Trainer Award. 6-0-0-1 (FL). Motion Approved
d) LATA Legislative Initiative Funding Request	DISCUSSION: LA President Arceneaux has submitted a grant request for Legislative efforts in LA. His request is for \$3500 in Discretionary/Emergency Funds. However, this level is not currently funded by SEATA. This grant request may be best submitted as a Basic Plus Grant. President Arceneaux stated that the LATA did raise \$1800 in a 2016 fundraiser. With updated grant request form and supporting documents, LATA may be eligible for \$3,800 (\$2,00 Basic and \$1,800 Basic Plus).	MOTION (LA/AL): Approve the Basic Plus funding of the SEATA Legislative grant for LATA as submitted pending documentation. 6-0-0-1 (FL) Motion Approved.
e) MATA Marketing Grant Request	DISCUSSION: MS President Bryant stated that MS would be submitting a Marketing Grant request for their state Capitol Hill Day event. President White has requested MS's grant request document.	Tabled until next conference call.
4. Announcements		
	Next conference Call date/time will be sent out by President White GA – legislation has passed regarding visiting athletic trainers working in GA for less than 10 days.	
5. Adjournment		Meeting adjourned at: 9:01 PM Central