



Minutes of the SEATA Executive Board Meeting

Conference Call

April 7, 2019 (6:30 pm / 7:30 pm EST)



Roll Call

Official Minutes

| | | | | | | | | |
|---|---------------------|-------------------------------|---|---------------------|--------------------------|---|-----------------------|--------------------------|
| X | District Director | Marisa Brunett, LAT, ATC | X | President | Gerard White, LAT, ATC | X | Vice President | Jeff Hopp, LAT, ATC |
| | Treasurer | Tim McLane, LAT, ATC | | Secretary | Donna Wesley, LAT, ATC | | | |
| X | Alabama President | Danielle Platt, PhD, LAT, ATC | X | Florida President | Erik Nason, LAT, ATC | X | Georgia President | Amos Mansfield, LAT, ATC |
| X | Kentucky President | Scott Helton, LAT, ATC | X | Louisiana President | Cary Berthelot, LAT, ATC | X | Mississippi President | Jeff Bryant, LAT, ATC |
| X | Tennessee President | Peggy Bratt, LAT, ATC | | | | | Parliamentarian | Chuck Kimmel, LAT, ATC |

Meeting called to order with quorum (7 State Presidents) at: 6:32 pm (CST)

X = Present SR = State Rep. present

| AGENDA ITEM | DISCUSSION | RECOMMENDATIONS / ACTIONS |
|-------------------------------------|---|--|
| 1. Call to Order (Roll Call) | | |
| a) State Representative(s) | | |
| b) Invited Guests / Members Present | | |
| 1. Review of Previous Discussion(s) | | |
| a) EB Online Motion(s) | | |
| b) Consent Agenda | <ol style="list-style-type: none"> 1. March 9, 2019 Meeting Minutes 2. Marketing Grant Request(s): <ol style="list-style-type: none"> a) LATA (\$1,000) b) ALATA (\$1,000) 3. EBP Grant <ol style="list-style-type: none"> a) ALATA (\$1,000) 4. Capitol Hill Day Grant <ol style="list-style-type: none"> a) TN – Mike Van Bruggen 5. Research & Education Co-Chair Appointment <ol style="list-style-type: none"> a) Lizzie Hibbard to replace Michele Boling | Motion (KY/LA) – Approved 6-0-0-1 (TN) |
| 2. Officer's Reports | | |
| a) Director Brunett | <ol style="list-style-type: none"> 1. -Approved NATA COPA Organizational Document- that highlights the term rotations of its members & will include an at -large position to create a setting balance to help identify needs of the council. The Council has 10 committees. All districts will still have representation within the council, potential to have multiple members from a district if they have the most expertise in a specific committee area. 2. -Hit the Hill Day – April 2-3, 2019- Hilton Garden Inn is the hotel. 3. -WV and CO successfully gained licensure in their states | |



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| | 4. -NATA asked serve on the advisory council for National Assoc of Advisors for the Health Professions (NAAHP) 5. -Spine Injury in Sports Group (SIGS) – The group met in early March in Atlanta, GA. The writing group is working on creating a final version of the manuscript with the goal to have a document completed by May, 2019. 6. Next Board Call is Monday 4/15/19 | |
| b) President White | 2019 ATEC: Will send out a survey to membership to get a better idea if they would like to see ATEC coincide with ATSS or CSMM? | |
| c) Vice President Hopp | No report | |
| d) Secretary Wesley | President White provided the following report on-behalf of Secretary Wesley: 1. CSMM CEU certificates went out last week. 2. Memberships list to states last week 3. Eblast should go out this week. | |
| e) Treasurer McLane | 1. Update: Reimbursement for LATA Grant | Tabled to next meeting. |
| 3. Committee Reports | | |
| a. Standing Committees | | |
| i. Research and Education | Develop educational program with 2 tracks - Manual Therapy and Acute Care. We are exploring speakers who could do longer EBP workshops that are part lecture and part lab so attendees leave with new skills to use in clinical practice. Amanda and Lizzie (with feedback from committee) will develop a proposed program, including budget needs for supplies, speakers, and lab assistants, for board consideration by 4/8. | |
| ii. SEATA App Coordinator / member of R&Ed Committee | Michelle Boling is not returning as a co-chair. Amanda Tritsch and Lizzie Hibberd will be Co-Chairs. Lizzie will continue to do EBPs. Rather than an EBP coordinator, we would like to request an App Coordinator to input schedule, presentations, and assist with on-site management of the App to help Donna and Jeff. Finally, we will report to Gerard and State Presidents if committee members are not meeting their obligations. Policies and Procedures manual will be updated to reflect these changes. | Motion (FL/GA) to approve the creation of a CSMM App Coordinator to replace the current EBP Coordinator and a member of the Research & Ed. Committee. Approved 7-0-0 |
| b. Ad hoc / Taskforce(s) | | |
| i. Legislative Grant Taskforce (President Bratt – TN) | Update on ATCTION: Created a group to develop criteria to fund the SEATA Discretionary/Emergency Legislative Grant. President Bratt was appointed as the chair. | Tabled |
| 4. Old Business | | |
| a. SEATA SWAG (Strategic Plan) Meeting | Update: Secretary Wesley and President White will work to formalize the outcomes from the SWaG meeting. | Tabled |



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| b. Tier 4 Committee Procedures | Update on ACTION: President White will re-examine the committee set-up in the P&P to look at procedures for committee member nomination/selection for Tier 4 committees. | ACTION: President White will continue to follow-up on this and present an update. |
| c. Funding support for Committee meetings at CSMM | The current P&P is clear that we do not provide financial assistance for committee members to meet at CSMM. In order to promote more engagement of various SEATA committees to meet at CSMM, can SEATA provide one hotel room night and a registration waiver for committee members who conduct a meeting at CSMM. Discussion was tabled as the need to evaluate financial impact and committee representation | ACTION: State Presidents will email President White with proposals and he will compile a written proposal for next call. |
| d. Wild Apricot new charges | Wild Apricot email: Recently, we notified you that we will be introducing a Payment System Servicing Fee. After hearing feedback from our customers, we have moved the date this fee comes into effect from April 2 to July 2, 2019 , to give everyone who wants to switch to Wild Apricot Payments more time to do so. UPDATE: Secretary Wesley and Treasure McLane will do further investigation on this and present a proposal to the Board in the future prior to this date. Treasure McLane is going to communicate with WildApricot about the fee increase and how it will impact us financially. The DST is investigating CVent for meeting registration. | Tabled for report from Treasurer McLane |
| 5. New Business | | Break: 5:21 PM - 5:34 PM |
| a. CSMM Registration Waiver for Student Abstract presenters | R&E Committee is requesting that CSMM Abstract presenters receive a registration waiver as a benefit to encourage submissions and participation of research abstracts. (see committee report below) | GA requests discussion to be tabled for further investigation |
| b. NATA Foundation Sponsorship | Foundation is inquiring if SEATA would like to be the sole sponsor for the Free Communications Program (\$5,000). | MOTION (KY/LA) – Approve \$5000 for sole sponsoring of NATA Foundation free communication program – Roll Call Vote - Approved 7-0-0 |
| c. SEATA HOF Committee Nominations (President Mansfield) | HOF committee is asking that each State President to review their state's membership to identify candidates for nomination to the SEATA HOF. | |
| 6. Announcements | Upcoming EB Conference Calls Schedule <ul style="list-style-type: none"> • May 19th • June 25 (Tuesday) 9:30 AM – 12: 30 AM in Las Vegas | |
| 7. Adjournment | Meeting adjourned at: | Motion (LA/FL) 8:34 pm |



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