

**EXECUTIVE COMMITTEE MINUTES OF THE SOUTHEAST ATHLETIC TRAINERS'
ASSOCIATION**

**THURSDAY
MARCH 21, 1996**

**ATLANTA MARRIOTT
GWINNETT PLACE**

WALTON ROOM

CALL TO ORDER

The meeting was called to order by Mr. Jim Gallaspy, Executive Director, at 8:10 p.m. on Thursday, March 21, 1996.

Present: Rodney Brown, President Alabama; Jim Mackie, President Florida; Bud Cooper, President Georgia, Tom Steltenkamp, President Kentucky, Larry D'Antoni, President Louisiana, Andy Bryan, President Mississippi, and David Green, Vice-President Tennessee. Jim Gallaspy, Executive Director SEATA and Chuck Kimmel, Secretary/ Treasurer SEATA.

Guests Present: Mary Beth Horodyski, Education Committee; R.T. Floyd, Site Selection Committee; Kevin Moser, Finance Committee; and Keith Webster, Governmental Affairs.

MINUTES

Mr. Tom Steltenkamp of Kentucky made a motion to accept the minutes from the December 1995 Conference Call. Mr. Bud Cooper of Georgia seconded the motion. The motion was passed with a unanimous vote.

EXECUTIVE DIRECTOR'S REPORT

Mr. Gallaspy reported that the biggest item from the December 3, 1995 Board of Directors Meeting was related to the Education Task Force report.

Education Task Force: Mr. Gallaspy reported that he had been to the following state's meetings to discuss the recommendations: Tennessee, Florida, Kentucky (Executive Committee). He added that he planned to go to Alabama and Louisiana, too, to discuss the recommendations.

He reported that Mr. Richard Ray, Co-Chair of the Education Task Force, would be in attendance on Saturday, March 23, to discuss the recommendations. He added that the committee is made up of seven intern athletic trainers, seven curriculum athletic trainers, with President Miller, Eve Becker-Doyle, Paul Grace, and Kent Falb as ex-officio members of the committee.

Mr. Gallaspy reported that he and Mr. Chuck Kimmel, Secretary/ Treasurer had discussed an opinion poll of all of the SEATA membership. This mailout would include a one page letter

with a card where the member could vote either "yes" or "no." He added that everyone would have an opportunity to vote on the Task Force Recommendations.

After a lengthy discussion, Mr. Steltenkamp made a motion to construct a letter with a ballot to be sent to each SEATA member. The states will mail out the material and the ballots are to be returned to the SEATA Secretary / Treasurer. The ballots are to be color coded by state with postage included on the post card ballot. The mailing labels are to be ordered on or around July 15th with the ballots to be sent to the membership on or around the first of August. The motion was seconded by Mr. Andy Bryan.

The motion passed with a unanimous vote.

Sponsorship Program: Mr. Gallaspy reported that Cramer Products is now an official supplier.

NATA REF: He reported that the \$100 donation request was a suggestion and not the lowest amount that can be accepted. Mr. Gallaspy added that Dr. Bobby Barton of Eastern Kentucky University, is heading up the District IX campaign. He asked the Executive Committee to encourage SEATA members to make any sized donation, \$5, \$10 or more to the REF.

He added that \$14,500 had been awarded in grants for 1995 to NATA members for research.

Finance Report

Mr. Kimmel reported that Mr. Brooks McIntyre of McIntyre & Associates, P.A. had examined SEATA finances and reported that as of December 31, 1995 the total assets of SEATA was \$133,263.25 compared with \$102,235.00 on December 31, 1994. He added that SEATA was involved in five different investment ventures besides interest bearing accounts: Certificates of Deposit, two Mutual Funds, and shares of stock in two companies (C-Cube Microsystems and Royal Dutch Petroleum).

Mr. Roy Harris of A.G. Edwards and Sons in Nashville, Tennessee, continues to make investment recommendations on SEATA's behalf.

Mr. Kimmel welcomed questions from the Committee Members. There were no questions.

Mr. Steltenkamp made a motion to accept the financial report. Mr. Bryan seconded the motion.

The motion passed with a unanimous vote.

Mr. Kimmel reported that Florida had repaid the loan made to it in full.

Memorial Resolution Policy

Mr. Gallaspy reported that SEATA had made donations to the NATA REF in the memory of individuals who had passed away.

Mr. Kimmel reported that a donation of \$250 had been made in the names of Mr. David Heidt of Chattanooga Corporation and Mr. Don Fauls of Florida State University.

Mr. Gallaspy sought input as to whether the committee felt

it was 1) appropriate to make these donations and 2) if yes, what is the appropriate amount.

Mr. Kevin Moser of finance committee asked what the minimum donation that the NATA REF would accept and Mr. Gallaspy reported that a donation as low as \$5 would be accepted.

Mr. Jim Mackie made a motion that \$100 be donated the Research and Education Fund in memory of SEATA members. Mr. David Green seconded the motion.

After some discussion, it was decided that the elected officers of SEATA would make the decision that the donation was appropriate after being notified by a state that one of its members had passed away.

Physicians, suppliers, etc. who had made significant contributions to SEATA would also be eligible for memorials.

The motion passed with a unanimous vote.

Meeting Reimbursement Policies

Mr. Gallaspy discussed the financing of a SEATA Officer to each State's meeting. He noted that previously, the District had decided to have an officer attend every state meeting but it had not approved re-payment of expenses associated with these trips.

Mr. Andy Bryan made a motion to pay expenses for one SEATA officer to attend each state's meetings in the District. Mr. Bud Cooper seconded the motion.

There was no discussion.

The motion passed with a unanimous vote.

Mr. Andy Bryan made a motion to pay for one night's lodging for the Executive Committee members or their designees at the SEATA meeting. The night would be the night of the Executive Committee Meeting. Mr. Larry D'Antoni seconded the motion.

There was no discussion.

The motion passed with a unanimous vote.

Collection of State Dues by NATA

Mr. Gallaspy reported that the collection of state's dues by the NATA in SEATA is a dead issue as both Georgia and Louisiana had voted not to accept the proposal. He added that as it currently stands, it is an all or nothing arrangement.

Mr. Mackie asked Mr. Gallaspy if he would ask the NATA if it could collect one state's dues and not make it an all or nothing thing.

Mr. Gallaspy responded that he would continue to pursue this issue with the NATA.

Newsletter Dates

Mr. Kimmel reported that there would be three annual Newsletters with one following the SEATA meeting, one following the NATA National meeting, and one in October to advertise and highlight the Student Trainer Meeting.

He added that he would like to include information from each

state in the Newsletters.

The May and July Newsletters would include minutes from the SEATA Executive Committee meetings.

Fundraising Highlights State by State

Mr. Moser addressed the issue that there be some organized way to raise funds for SEATA. He reported that there are concerns that the same people are being asked for contributions.

He suggested that the District put out one package that would include all aspects of giving, such as exhibit space, meal sponsorship and so on.

Mr. Webster reported that the District meeting being held in Georgia might be negatively affecting financial support of the Georgia meeting since companies are more likely to go with the larger meeting.

Mr. Gallaspy reported that he has asked the Education and Research Committee to present him with some outline of budgetary needs for each year. He also charged Mr. Moser and the finance committee to present to the Executive Committee a fund raising plan at the next meeting in Orlando in June. This plan would include one letter that would go to people with a system to collect the money.

Election of Officers

Mr. Kimmel reported that there is a need to have an election for the Secretary/ Treasurer's position in September 1996. There should be a call for nominations in the May Newsletter, biographies of those nominated in the July Newsletter and the election in September. The person elected for this position would take his or her office on January 1, 1997.

Futher, he reported that the next Executive Director's election should take place in 1999. The person would assume his or her duties at the national convention in 2000. The Presidential and Treasurer's elections would take place in 2000 and the Secretary's election in 2001. Accordingly, they both would assume their positions one year following their elections.

The Executive Committee agreed to this format and schedule for future elections as interpreted using the old governmental system for the 1996 election and the new governmental system for subsequent elections.

New Member Packet

Mr. Gallaspy asked Mr. Kimmel to contact the NATA to see if District IX information could be inserted in the NATA New Member Packet.

New Business

Mr. Jim Mackie made a motion that the Executive Committee accept Bettina Krugler's Placement Committee Report. Mr. Tom Steltenkamp seconded the motion

Discussion followed regarding the report and the good work

that Ms. Krugler put in to it.

Mr. Mackie suggested that each state have a Placement Director so Ms. Krugler would have someone to contact in each state.

Mr. Cooper discussed the problems he had encountered getting volunteers to punch the C.E.U. forms at the SEATA Meeting.

The committee decided that each state would share the responsibility of finding volunteers for this task.

Adjournment

Mr. Bryan made a motion to adjourn the meeting. Mr. Steltenkamp seconded the motion.

No discussion followed.

The motion passed with a unanimous vote.

The meeting was adjourned at 10:43 p.m.