



Minutes of the SEATA Executive Board Meeting

Special Session Conference Call

October 13, 2019 (6:30 pm / 7:30 pm EST)



Roll Call

Official Minutes

P	District Director	Marisa Brunett, LAT, ATC	P	President	Gerard White, LAT, ATC	P	Vice President	Jeff Hopp, LAT, ATC
L	Treasurer	Tim McLane, LAT, ATC	P	Secretary	Donna Wesley, LAT, ATC			
P	Alabama President	Danielle Platt, PhD, LAT, ATC	P	Florida President	Erik Nason, LAT, ATC	P	Georgia President	Amos Mansfield, LAT, ATC
P	Kentucky President	Scott Helton, LAT, ATC	P	Louisiana President	Cary Berthelot, LAT, ATC	P	Mississippi President	Jeff Bryant, LAT, ATC
P	Tennessee President	Peggy Bratt, LAT, ATC				X	Parliamentarian	Chuck Kimmel, LAT, ATC

— Meeting called to order with quorum (7 State Presidents) at: 6:37 PM

P = Present

X = Not in attendance

L = Late Arriving

SR = State Rep. present

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS
1. Call to Order (Roll Call)		
a) State Representative(s)		
b) Invited Guests / Members Present		
2. Review of Previous Discussion(s)		
a) EB Online Motion(s)		
b) Consent Agenda	President White request that the Board make a motion to set-aside the agenda and go to New Business.	MOTION (LA/TN) Motion to set side agenda and move to new business. <i>(7-0-0-0) Approved</i>
3. New Business		
a) ATSS Lab Expenses	The ATSS Committee is requesting to add a lab fee to each of the registration tracks for 2020 ATSS 1. BOC Vouchers \$20 ea X 400 = \$8,000 2. Trauma (Suture) Kit \$27 ea x 300 = \$8,100	MOTION: (AL/KY): To approve committee request to increase ATSS registration fees to include the lab fee as presented. <i>(7-0-0-0) Approved</i>
b) Update to the SEATA Refund Policy	President White proposes changes to the refund policy: 3. Increase processing fee from \$5 to \$10 ATSS Lab fee is non-refundable after 4 weeks prior to start of meeting.	ACTION: Add an extenuating circumstances clause to the Refund Policy. MOTION (LA/AL): To approve the Refund Policy with the addition of the exceptions clause that has been added. <i>(7-0-0-0) Approved</i>
c) Donations to NATA Memorial Scholarship Fund	Member has inquired if SEATA would be making a \$500 donation to the fund in memory of Nick Papas. Current policy allows: <i>In December of each year, the SEATA President shall authorize the SEATA Treasurer to make a donation, not less than \$250, in the amount of \$100.00 for each deceased member for that year.</i>	



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d) Rachel Cole Scholarship Fund	NATA is establishing an endowed scholarship to recognize long-time NATA staff member, Rachel Cole, 1. Request for \$10,000 funding support from SEATA.	MOTION (DW/TN): To make a \$10,000 donation to the NATA Foundation to establish the Rachel Cole endowed scholarship. 7-0-0-0 Approved.
e) Resignation of Treasurer McLane	President White has received the resignation of Treasurer Tim McLane. The effective date of the resignation is October 30, 2019. This will give Treasurer McLane some time to get SEATA accounts transferred over to President White and Vice President Hopp. Had an Officers Conference Call on Thursday morning to review Wells-Fargo charges to identify merchant accounts that will need to be transitioned to another Officer's credit card to ensure no gaps or lapse in services to SEATA.	ACTION: President White will enroll in online bill pay. All members with outstanding refund requests should email President White at president@seata.org . ACTION: President White will continue to investigate the processing of payments that should have been paid previously to ensure that payment is made. MOTION (AL/KY): To accept the resignation of SEATA Treasurer Tim McLane with the effective date of Oct. 30, 2019. 7-0-0-0 Approved President White acknowledged the contributions that Treasurer McLane has made for SEATA of the past few years.
f) SEATA Election Committee	President White requests acceptance of the following appointments/re-appointments to the Elections Committee: 1. Re-appointment of President Bryant, Chair 2. Re-appointment of President Bratt 3. Appointment of President Mansfield	ACTION: Each respective State President accepted the appointment.
g) Treasurer Special Election	President White requested that Secretary Wesley develop a preliminary timeline for the Treasurer Special Election.	MOTION (MS/TN): To approve the Special Election for Treasurer timeline as presented. 7-0-0-0 Approved. ACTION: Secretary Wesley will prepare an eblast to the membership to be sent out this week. ACTION: Secretary Wesley will also send out a SEATA News Eblast later in the week to include HOF, awards deadlines, etc. Treasurer McLane joined the call at 7:25 pm.
4. Announcements	<ul style="list-style-type: none"> • Director Brunett will provide the NATA Shared Graphics Document in Dropbox for all states use/reference. • Board conference calls on 1st Sunday @ 6:30 pm CST / 7:30 EST Nov. 3 - Dec. 1 - Jan. 5 - Feb. 2 - Mar (CSMM) - April 5 - May 3 - June (NATA) • 	
5. Adjournment	Meeting adjourned at:	7:33 PM Central