



Minutes of the SEATA Executive Board Meeting

Conference Call

November 4, 2018 (7 pm CST / 8 pm EST)



Roll Call

Official Minutes

X	District Director	Marisa Brunett, LAT, ATC	X	President	Gerard White, LAT, ATC	X	Vice President	Jeff Hopp, LAT, ATC
X	Treasurer	Tim McLane, LAT, ATC	X	Secretary	Donna Wesley, LAT, ATC			
X	Alabama President	Chris King, LAT, ATC	X	Florida President	Erik Nason, LAT, ATC	X	Georgia President	Paul Higgs, LAT, ATC
X	Kentucky President	Scott Helton, LAT, ATC		Louisiana President	Cary Berthelot, LAT, ATC	X	Mississippi President	Jeff Bryant, LAT, ATC
X	Tennessee President	Peggy Bratt, LAT, ATC				X	Parliamentarian	Chuck Kimmel, LAT, ATC

Meeting called to order with quorum (4 State Presidents) at: 7:05X PM Central;

X = Present

SR = State Rep. present

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS
1. Call to Order (Roll Call)		
a) State Representative(s)		Jason Dunavant – LA Representative
b) Invited Guests / Members Present		Amos Mansfield, GA President-elect on call
1. Review of Previous Discussion(s)		
a) EB Online Motion(s)		
b) Consent Agenda	<ol style="list-style-type: none"> June 27, 20, 2018 Meeting Minutes Executive Session Minutes – June 27, 2018 September 9, 2018 Meeting Minutes TATS EBP Education Grant (\$1,000) 2018-2020 SEATA Committee Chairs 	MOTION (AL/TN): To accept the Consent Agenda 7-0-0-0 PASSED
1. Officer's Reports		
a) Director Brunett	<p>President signed into law our Sports Medicine Licensure Clarity Act on October 5th. 2018. The law will still have to go through the technical rule making process and then publish a draft rule for any comments for 30 days.</p> <ol style="list-style-type: none"> BOD <i>Approved funding</i> for an Inter-Association Task Force Meeting on Preseason Heat Safety in Secondary School Athletics BOD <i>Approved funding</i> for (1) AT to attend and present at the 2019 World Congress meeting in Japan. BOD <i>Approved funding</i> for an EAC Continuing Professional Development in Educational 	



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	<p>Scholarship Grant.</p> <ol style="list-style-type: none"> 4. BOD <i>Approved funding</i> to continue as a Founding Partner of the High School National Athletic Treatment, Injury and Outcomes Network (NATION) Injury Surveillance Program. 5. BOD <i>Approved the recommended NATA convention refund and cancellation policy.</i> 6. BOD <i>Approved Madelyne Barton (D10) as the next Student Leadership committee chair effective June'19</i> <p>Governmental Affairs updates:</p> <ul style="list-style-type: none"> • 37 States and DC have had conversations with Joe Greene on the 3rd Party Reimbursement project. • NATAPAC updated both their Bylaws and Policies & Procedures • The NATA President will select the NATAPAC Board Chair to run PAC Activities. The NATAPAC Chair term will coincide with the NATA President • The NATA President will select the NATAPAC Secretary from the existing NATAPAC Board yearly • NATA hired Deanna Kuykendall will be the Manager for State Governmental Affairs. Ethan Head will be the Governmental Affairs Coordinator • ACO/MSO Demonstration Project moving forward and with committee set to begin reviewing RFP's (Nov. 1 deadline). • NATA is now sending out information/letters to inform state and federal legislators when a high school in their area receives a Safe Sport School Award. • Created Model language for "Resolutions" • Developed state fact sheets for every state; President Helton asked about a review of the fact sheets prior to dissemination. Deanna stated that they would be available on the NATA website. 	
b) President White	<ol style="list-style-type: none"> 1. Congratulations to Director Brunett, VP Hopp and Sec Wesley on their re-elections. 2. ATSS hotel has been formalized. The Westin Hotel has meeting and sleeping rooms for the event. The 	Conference Call scheduled regarding ATSS housing for Monday PM to finalize items with CPR and Westin.



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	<p>committee may need to make some logistical changes to the agenda/schedule. Will need authorization to sign a contract with the Westin for the 2019 ATSS meeting. (Thank you VP Hopp and Karen Feirman for their work.)</p> <ol style="list-style-type: none"> 3. VP Hopp, Karen Feirman and Pres White are scheduled to conduct an on-site visit with the Westin Hotel on Nov. 19th. 4. New website is up and running (Thank you Donna and Sharri Jackson for their time and efforts.) 	
<p>a. Vice President Hopp</p>	<p>No updates after President's Report</p>	
<p>b. Secretary Wesley</p>	<ol style="list-style-type: none"> 1. Update BOC Continuing Education Operations Manual (BOC – GDPR disclaimer) 2. State Websites transition to WIX – Sharri has time if assistance is needed. 3. ATSS Registration is up and running on Wild Apricot – Tracks B & C are full with Wait List being utilized 4. 92 ATSS Abstracts were submitted for review by Karen Stanton and her subcommittee 5. SEATA Corporate Sponsorship registration is up and running 6. October Newsletter was sent last week and will have 1 more before the end of the year. 7. Items for Nov. EBlast are due by Nov. 6 8. NATA Membership Renewal cycle is underway – 3 installment plan option if renewing by Nov. 30 9. Housing for NATA Convention in Las Vegas should open early December. Secretary Wesley will notify Executive Board when it opens. 10. BOC Approved Provider renewal – working on annual report. Once Annual Report is complete and submitted; EBP approval for CSMM should continue. 	
<p>c. Treasurer McLane</p>	<ol style="list-style-type: none"> 1. Update on ACTION: Treasurer McLane and President White will work on the reimbursement for Kristen Schellhase (NATA) that it has been processed (Aug. 14) 2. Update on ACTION: NATA Dues will be processed on the 15th. 	<p>1. Check has cleared the bank on Treasure McLain's end.</p> <p>ACTION: Tuesday AM – 2 state grants and 1 reimbursement have been returned or not cleared yet and will be re-sent.</p>
<p>2. Committee Reports</p>		



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a. Standing Committees		
i. SEATA LBGTQ+	<p>LBGTQ+ Chair Rebecca Lopez has submitted a list of committee members to the new committee for approval.</p> <p>MS is continuing to work on representation. President Higgs asked about state representation on this and other committees when there is no other active involvement in the state. President King also expressed concern about not knowing of the individual representing their respective state.</p> <p>Vice President Hopp inquired about how selection of members was made. President White indicated that there was a call to members and Chair Rebecca Lopez presented the names for approval. President White and Director Brunett reminded the Board that this is a Tier 4 Committee and not based on state representation. If there is an issue with procedure, then that should be another discussion. The item at hand is the committee membership that has been presented to the Board.</p>	<p>President White reminded the Board that if they have an issue with a specific individual presented, then the president can ask for the individual to be removed.</p> <p>MOTION (MS/DD): To approve the committee as presented from the Chair. 4-0-3(AL,FL,KY)-0 PASSED</p> <p>ACTION: President White will re-examine the committee set-up in the P&P to look at procedures for committee member nomination/selection for Tier 4 committees.</p>
ii. Elections Committee	Update on elections for DD / VP / Sec.	President Bryant (MS) congratulated the winners and is continuing to work on the state statistics. Will also be considering future action about unopposed elections.
b. Ad hoc / Taskforce(s)		
i. Legislative Grant Taskforce	Update on ATCTION: Created a group to develop criteria to fund the SEATA Discretionary/Emergency Legislative Grant. (Treasurer McLane, Chris King (AL), Peggy Bratt (TN) named to the work group.) President Bratt was appointed as the chair.	Tabled until next call.
3. Old Business		
a. SEATA SWAG (Strategic Plan) Meeting	<p>Meeting scheduled for Saturday, January 12th at 9 am – 3 pm in Birmingham, AL.</p> <p>VP Hopp has secured the hotel for meeting and sleeping rooms. A Google Survey was sent out to invited members to RSVP for the meeting.</p>	<p>President Helton inquired about preparation materials to review in advance.</p> <p>Vice President Hopp requested that State Presidents respond to President White's survey ASAP. President King requested that incoming President Platt also be included.</p>
b. Website transition	<ol style="list-style-type: none"> Update on ACTION: President White sent the link to the WIX site for state presidents to review. Update on ACTION: ATSS site is up and running. Update on ACTION: LBGTQ+ Committee is posted on the website. 	ACTION: Secretary Wesley will get LBGTQ+ Committee update placed on the website.



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a. SEATA reimbursements and email communication	Update on getting the seatatreasurer email address working effectively.	
b. NATAPAC Event at CSMM	Would like to add a NATAPAC breakfast at CSMM. Would like to order PAC glass mugs as a gift to donors. We are looking to provide refills of soft drinks for mugs throughout the day.	MOTION (TRES/KY): To establish a separate breakfast event for NATAPAC contributions. 7-0-0-0 PASSED.
1. New Business		
a. Contract with Westin Hotel for 2019 ATSS	VP Hopp, Karen Feirman and Pres White have discussed details and location for the new hotel site for the 2019 ATSS. Requesting authorization from the Board to sign a contract with the Westin Hotel in Atlanta, GA for the 2019 ATSS.	MOTION (KY/GA): Authorize President White to enter into contract with the Westin Hotel for the 2019 ATSS. 7-0-0-0 PASSED.
b. ILEAD funding (President Higgs)	Historically, SEATA has funded up to 2 ATS from each state to attend this student leadership conference. This year's conference is in TX in conjunction with the NATA Joint Committee Meeting in January. (see comments below)	MOTION (FL/GA): Establish an iLEAD matching scholarship of up to \$750 per state with a required follow-up report from the recipient via the State President. 7-0-0-0 PASSED
c. Fee increase for Web Master, Sharri Jackson	President White was notified that Sharri Jackson is increasing her monthly web master fee from \$75/mo to \$100/mo beginning in December. This is first price increase since 2015.	MOTION (TR/SEC): To continue with Sharri Jackson and SJ Creative for web services provided. 7-0-0-0 PASSED
d. New web page for ATLAS information	Please CLICK HERE to view the SEATA ATLAS page. This page is on the site BUT NOT VISABLE to the general public.	ACTION: President Bryant will send email from Sharri Jackson about ATLAS. Table this item until additional information is provided.
e. Update BOC Operations Manual	Update based on GDPR Privacy Policy.	MOTION (SEC/TRES): To adopt the updated BOC Continuing Education Operations Manual as presented. 7-0-0-0 PASSED
7. Announcements		
8. Adjournment	Meeting adjourned at:	AL/GA – 8:31 PM



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