

SEATA Executive Board Meeting
Crowne Hotel Ravinia
March 25, 2004
Atlanta, Ga.

Call to Order by Chris Gillespie, District President @ 1:07 pm

AL: Brad Montgomery
GA: Dana Cravey, entered at 1:25 PM
FL: Marisa Brunett
KY: Greg Rose
LA: Ed Evans
MS: Chad Barker, entered at 1:16 PM
TN: Nick Pappas
District Director: Chuck Kimmel
District Treasurer: MaryBeth Horodyski
District Secretary: Jim Mackie

Motion to accept minutes of Executive Board Conference Call (February) and June Meeting
Motion: Ed Evans, LA & Nick Pappas, TN, respectively
Second: Marisa Brunett, FL & Ed Evans, KY, respectively
Approved: 5-0-0-2

Personal comments by Chris Gillespie

SEATA Officers Reports

President: Chris Gillespie

Welcome & expression of appreciation to the Board for their efforts this past year

District Director: Chuck Kimmel

NATA Board News

- Nomenclature report due prior to June Meeting, District 9 is on record as not in favor of any change at this time
- 2006 June 27-July 1 NATA National Meeting in New Orleans
- 2005 June 12-16 in Indianapolis (*please note change of dates*)
- Chris Ingersoll, appointed as new Editor of Journal of Athletic Training
- Search for new chair of Education Council with interviews & recommendations to be made in June
- Performance Enhancement Program by NASM for educational programs approved
- Member benefits approved: see NATA News for information
- Position Statements are forthcoming relating to AED's, as well as the use of the head when tackling
- First Occupational Health Certification Certificate approved

- Discussion of Career Center Program
- Governmental Affairs: Meeting with Tommy Thompson, Secretary of Health
- Medicare Issues & further need for credentials discussed
- NATABOC is sponsoring & funding state leaders conference July 30-31, 2005 in Salt Lake City, UT
- Board approved changes in state allocation to 60 / 40 split (from 80/20) with matching funds for legislative purposes. There will also be discretionary funds for special purposes for targeted states.
- NATA will interview and hire a Lobbyist for Washington & Federal interests, decision in the future.

Greg Rose, KY discussed issues regarding other fund raising issues to create a pool to benefit each state as well as regulations regarding Physical Therapy and ATC's and their practice sites.

A Task force was appointed to look at this process & that SEATA & the states will benefit from this: Greg Rose, Chair, KY; Keith Webster & Brad Montgomery, AL and report at June Meeting in Baltimore

- Recognition of SEATA Members for National Awards
 - Honorary Membership: Leslie Neistadt
 - Athletic Trainer Service Award: Chris Farley & Don Teahan
 - Most Distinguished Athletic Trainer: MaryBeth Horodyski, Jim Mackie, Jay Shoop, David Pursley, Keith Webster
 - Hall of Fame: Bill McDonald, Sue Stanley-Green & Al Green

Break 2:20PM

Meeting resumed @ 2:40PM

Secretary Report: Jim Mackie

Results of Proposed Change to Constitution and By-Laws

Vote 220 for, 5 against, 5 no response

New Constitution & By-Laws approved March 24, 2004

Election Schedule & Timeline proposed: (refer to bottom of this report for detail)

- Secretary '04
- District Director '05
- President & Treasurer '06

Update regarding DHS Software Solutions and our agreement for web services

We are currently investigating several new services for hosting our web site and the board recommends we continue our search and make a proposal for approval at the earliest available time.

Signup4: Registration assistance for all of our meetings.

Presentation by Signup4 representative Ms. Jami Princ

USPS Mailings

Update regarding use of Netpost vs. Printing & Mailing Service for mailings

Delays in members receiving January postcards were possibly due to a transition in the USPS outsourcing their projects to a new provider.

NATABOC Provider number p209 will be up for renewal December 31, 2004

NATA Office updates (from Sec / Trea. Meeting in Jan)

- Information to the NATA News: send it directly to the NATA office, Valerie Hunt or to me by the 1st of the month and I will forward as a group. Publication is 2-3 months later so you must give plenty of lead-time if advertising something but other news & award recipients are always good.

Newsletter:

- Hopefully you have noticed the gradual improvements in the newsletter format. We have received little if any comments regarding the newsletter. We have tried to notify members through the SEATA Listserv and postcard notification as to when it is available.

SEATA Listserv: Thank you to Paul Higgs for his assistance with this.

Seata@yahogroups.com is the site to use

Hole punch rotation: Refer to handout

Speaker theme gift rotation: AL 04; FL 05; GA 06; KY 07; LA 08; MS 09; TN 10 and limitation to amount of \$ 15-25.00 per gift.

Pictures requested of Executive Committee, past Presidents & District Directors, Hall of Fame Members and SEATA Officers for use in our future publications

2004 SEATA / District 9

Proposed Election Process Secretary

Nominations will be accepted until the end of the Members Business Meeting on Saturday, March 27, 2004 at 5:30 PM

Biographies of each candidate will be submitted to the Secretary by March 31, 2004 and be printed in the April Newsletter to be on line by April 2, 2004 as well as through and e-blast from the NATA to those with e-mail capability.

Ballots will be mailed by April 6, 2004 to all Certified & Retired (Certified students if proposed changes are accepted) members per the By-Laws who should receive them and be able to return postmarked no later than midnight Monday April 26, 2004.

Ballots will consist of a short biography and a tear off ballot to be mailed at the member's expense. Candidates will be listed in alphabetical order.

Ballots are to be mailed to: Eric Schnoor, CPA: 4553 Wilderness Court, Jacksonville, FL 32258

Ballots will be opened, counted, and verified with an Accounting firm and/or Certified Public Accountant and results sent to the District Director who will notify the candidates of the results by May 1, 2004.

Proposed Special Election Format for Vice President & District Director

March 27, 2004 Call for Nominations @ Annual Members Meeting

March 29, 2004 Call for Nominations via E-blast & Web site posting (out by Tuesday 4-30-04)
Postcard calling for nominations and brief outline mailed by Fri April 2
All methods will include explanation for special election and the process to be followed

April 9, 2004 Friday: Close of Nominations and Candidate Bio's due to Secretary
April 12-16 prepare ballots for mailing: April 19-23 allow for delivery
Post the bios on the web page as well as include in the mailing that will be a tear off ballot
April 30, 2004 Friday: Midnight deadline to be postmarked for returned to CPA for counting.
This allows approx. 2-3 weeks for members to decide.

Would suggest that at this time we accept votes via ballot only and use electronic means for notification only. (Rationale is consistency and uniformity)

May 4, 2004 Tuesday: Final counting (allowing for late arrivals), CPA will notify Chuck Kimmel who will notify all candidates and Executive Board of results.

Report was taken under advisement & actual process may be revised as necessary.

Treasurers Report: MaryBeth Horodyski

01/01/2003 through 12/31/2003

Total Inflows \$217,239.47

Total Outflows \$213,566.94

Total Overall \$3,672.53

Investments Total Value as of 02/27/2004 \$183,899.30

- Suggestion made by Chad Barker, MS to file reports with 3year comparisons
- Sponsorship checks will be forwarded in the near future

Unfinished Business

- Discussion of Career Center and funds allocation by Chuck Kimmel
Oct-Feb total \$53,608 received for use of this service
Chuck requests that this money be divided equally among the states
Ed Evans, LA asked if the money could go to the district for perhaps legislative purposes
- MaryBeth asked that with wire transfers from the NATA that SEATA would like to be able to subtract out the wire expense. SEATA will request quarterly or semi-annual request of funds from NATA
- Request by Chuck for a motion to be presented that asks that the money from the NATA Career Center will A) be divided equally among the states; B) States agree that they will not advertise on their web sites, list serves, or by printed material. If a state does not agree the funds will be equally distributed among the remaining states. A grace period will remain in place till July 5, 2004
- Motion by Chad Barker, MS. Stating that the money from the NATA Career Center will A) be divided equally among the states; B) States agree that they will not advertise on their web sites, list serves, or by printed material. If a state does not agree the funds will be equally distributed among the remaining states. A grace period will remain in place till July 5, 2004

Seconded by Ed Evans, LA
Discussion of a grace period
Approved 6-0-1 KY abstains

Report from the task force on SEATA Constitution & By-Laws

Ed Evans, Chair acknowledges member concerns as presented but at this time the documents have been overwhelming approved by the membership and he recommends that make review and changes at future time.

Task force will be created to review current SEATA Policies & Procedures to be in alignment with new Constitution and By-Laws. It will consist of the Task Force that proposed revisions. Report due by June in Baltimore.

Motion to allot funds for Policy & Procedures Conference Call: Chad Barker, MS makes a motion to allow one call May 25th @ 11:30 CST, Dana Cravey, GA seconded. Discussion Vote 7-0-0 approved

Proposals for consideration by Executive Board

1. Propose that the Executive Board consider the addition of a regular cycle of dues increase every 3 years consistent with NATA and this be added to Policies & Procedures

Action: Consider this in concert with NATA requests for dues increases

2. Propose the addition of regular cycle of annual clinical symposium registration fee increases in the third year of each CEU cycle beginning in 2005 and this be added to Policies & Procedures. Purpose: to accommodate cost increases associated with symposium

Action: Approved 7-0-0

3. Proposal for creation of a task force for review of current policies & procedures

Purpose: to review existing policies & procedures & propose changes as necessary to remain in line with current Constitution and By-laws of the organization.

Action: Approved 7-0-0

4. Proposal to consolidate committees to form Annual Meeting & Symposium Committee

Purpose: To streamline and improve communication between currently existing committees with relations to the annual symposium

To develop cost containment procedures and work within a budget outlined and approved by Executive Board

Consolidate current committees as follows: Site Selection & Exhibits and appoints additional members as recommended by the President.

Create new Clinical Symposium Committee to consist of chairs of committees: RT Floyd, Carl Mattacola, David Green, SEATA Officers, two other members appointed by the President.

Action: Approved 7-0-0

5. Proposal to realign our contract with DHS Software Solutions and look at other web hosting solutions and report recommendations to the board.

Action: Approved 7-0-0

6. Proposal to accept Signup 4 for assistance with our meeting registration and promotion.

Action: Continue study at this time and make future recommendations to the board

Discussion of the current meeting Hole Punch Procedure

Jim Mackie will contact NATA regarding cards & scanners

Continue review of possible solutions

Committee Reports

Governmental Affairs

Keith Webster: David Jones, Chair unable to attend

Focus is on Federal level at this time

Other items were previously shared with the Board in Directors report

College & University

Bill McDonald

Report submitted for review by the board

Education

JC Anderson & Carl Mattacola

- Reports that meeting is of quality value for members
- 47 abstracts submitted, 17 rejected primarily for format problems
5 research grants submitted
- Recommends that grant increase from \$1,500 to \$2,000 with a one night stay offered along with registration
- Grant Winner is Cale Jacobs, University of Kentucky & will be presented by Eve Becker-Doyle, NATA Executive Director
- JC Anderson will be resigning from Committee following this meeting

Chris Gillespie thanked JC Anderson for his efforts with the Committee on behalf of the Executive Board

Research & Education Foundation

RT Floyd

Appreciates the support of SEATA to the NATAREF

SEATA is recipient of Breakfast of Champions for the second year in a row

SEATA Student Meeting

RT Floyd on behalf of Ray Castle requests that funds in surplus of expenses from this meeting be placed into a scholarship fund. Discussion that meeting is basically a wash in funds as some years there are gains & some years losses.

Meeting has been highly praised by attendees

No action taken at this time

Exhibits

David Green

55 Exhibitors present, which has generated approximately \$26,000 in revenue

Awards

Crandall Woodson

2004 SEATA Awards to be presented at Luncheon

Sports Medicine Person of the Year: Letha Griffin, MD

Award of Merit: David Green

College Award: Ed Evans

High School: Brandon Shephard

Professional: Sean Cunningham

Clinical / Corporate: Don Teahan

Backbone: Laura Klink

District: Janet Passman

Educational / Administration: Deidra Lever Dunn

Sponsors: John Miller & Tom Rokovitz, School Health

Scholarship

Janet Passman

Recipients of scholarships are as follows

Undergraduate: Stephanie Bara

Family: Scott Giardina

Family: Tracy Green

Graduate: Jacob Brening

Hughston Sports Medicine: Susan Wedekind

Jim Gallaspy: Dusty DeGreenia

Executive Board will meet in Baltimore Wednesday June 16, 2004 at 7:00-8:30 am

Meeting Adjourned at 6:00 PM